



General Manager (Station Manager) – Plains, MT

The General Manager (Station Manager) is the site leader responsible for Production Management and Planning, Personnel Management, Sales Development and Support, Safety and Compliance, and Operations Administration. **Candidates must be willing to reside within commuting distance to the Station (Plains, MT).**

Key Responsibilities include:

- Recruit, hire and supervise station associates – production/greenhouse labor, sales team and office support.
- Supervise all facets of the plant growing process.
- Manage all aspects of facility maintenance such as preventative maintenance, cleaning and landscaping.
- Maintain adequate inventory of supplies.
- Monitor and control facility expenses.
- Submit all reports and log all transfers by deadlines.
- Comply to all laws, rules, regulations, and requirements and monitor employees for compliance.
- Complete all aspects of product management to include completing growing schedules, recording product availability, and entering supply orders.
- Perform year ending inventory procedures.

QUALIFICATIONS:

Education

4-year degree in Business or Horticulture preferred, but not mandatory

Experience

4+ Years of Business Experience – ideally focused on one or more of the following: Sales, General Management, or Greenhouse Operations

Knowledge, Skills & Abilities

- Knowledge of rules, regulations, and guidelines of various federal or state Department of Agricultures.
- Ability to make decisions recognizing established precedents and practices and to use resourcefulness and tact in solving new problems.
- Ability to exercise judgment and discretion in applying and interpreting rules, regulations, policies, and procedures.
- Ability to establish and maintain effective working relationships.
- Ability to take and follow directions and ability to work with little to no supervision.
- Competencies including bias for action, strong interpersonal skills, strong communication skills, an entrepreneurial spirit, creative problem solving, strong organizational skills and financial acumen.